



# City of Nederland

## UNCLAIMED PROPERTY REFUND REQUEST

### Instructions

If you would like to request your unclaimed property refund, please fill out this form. Completed forms may be submitted in person at Nederland City Hall, 207 N. 12<sup>th</sup> Street, Monday through Friday 8:00 AM until 5:00 PM. You may mail in your form with supporting documentation to City of Nederland, Attention: Unclaimed Property, PO Box 967, Nederland, TX 77627.

**Name of Person Filing Claim** \_\_\_\_\_

**Name on original issued check or full legal business name** \_\_\_\_\_

**Full Current Mailing Address** \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Social Security or Tax ID \_\_\_\_\_

### Mark one of the following that best describes you:

- ☐ Owner listed on the first line of this document.
- ☐ Heir or surviving spouse of the owner of this property. If you checked this box, please attach a copy of the death certificate, and will, obituary or notarized list of surviving heirs.
- ☐ Guardian, executor, or administrator of or for the owner of this property. If you checked this box, please attach a copy of the legal document supporting this authority (i.e. power of attorney, court document, birth certificate for owner if the owner is a minor).
- ☐ Officer or other person authorized to claim on behalf of the business entity. If you checked this box, please attach a copy of the corporate resolution or other document verifying your authority (i.e. sales tax license, partnership agreement, proof of DBA).

For all options above, you will need to provide one form of identification for yourself. Acceptable forms of identification: Driver's license, military ID, other picture ID with identifying information

### Disclaimers\*

- ☐ By checking this box, I agree that if for any reason it is found that I am not entitled to this payment or I receive a duplicate payment, I will return the funds to the City of Nederland Finance Department within 15 days.
- ☐ I agree that failure to provide my identification, signature, or completion of this claim form will result in me not receiving the unclaimed property.
- ☐ I acknowledge that by filling out this form electronically, I will receive the unclaimed property by check, mailed to the address I provided above.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_